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11 MAY 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Security

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SUBJECT: Home-to-Work Use of Security Vehicles

1. Action Requested: This memorandum requests that you authorize the home-to-work use of two official vehicles on security grounds and in accordance with the provisions of Headquarters Regulation [ ]

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2. Background: Headquarters Regulation [ ] allows for the home-to-work use of Government-owned vehicles when the Deputy Director for Administration determines that official duties warrant such use. For several years selected personnel have been permitted to use Government vehicles in commuting between home and work because of significant Office of Security responsibilities 24 hours a day for the physical protection of Agency facilities, and support to Agency personnel in emergencies.

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3. Staff Position: The Director of Security has to be in a position to quickly respond to any number of emergency situations, and he also regularly conducts unprogrammed inspections of the Headquarters complex. The Security Support Division has a roster of officers who have weekly rotating responsibilities for handling operational support assignments and responding to personnel security emergencies outside of normal working hours. It is the position of this office that the effectiveness of our response to crisis situations would not permit dependence on public transportation nor exigencies of personal vehicle availability. The use of two Government vehicles appears to be fully justified in properly fulfilling our significant security responsibilities, especially at a time when the threat level remains quite high.

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4. Recommendation: It is requested that you authorize the home-to-work use of Government-owned vehicles by the Director of Security and the Security Support Division Duty Officer in accordance with the provisions of Headquarters Regulation

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APPROVED:

STAT

Deputy Director for Administration

5/13/82  
Date

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